

**GUIDELINES FOR APPLICANTS (April 2024)**  
**to *The Double-Degree Doctoral Program***  
***In Division of Electrical Engineering and Computer Science***  
**at the Graduate School of Natural Science and Technology**  
**Kanazawa University**  
**JAPAN**

Based on the agreement with National Chengchi University, Taiwan, a Special Selection for the Double-Degree Doctoral Program will be performed.

## **I. Departmental Division**

Applicants will be accepted into the Division of Electrical Engineering and Computer Science (\*).

(\* See VI. Information (2).

## **II. Enrollment**

In principle, 3 students will be accepted.

## **III. Qualification**

Applicants applying to the Double-Degree Doctoral Program of Kanazawa University must satisfy the following requirements:

(1) Have obtained a Master's degree from an accredited university, or will have obtained such a degree by March 31, 2024.

AND

(2) Have enrolled or will have enrolled in the Doctoral Program of the Department of Computer Science, the College of Informatics, National Chengchi University by April 1, 2024.

## **IV. Application Procedure**

### **1. Documents**

#### **(1) Application form with Photograph (\*)**

Documents must be written in English. Use the format supplied. A passport style color photograph (3x4 cm, recently taken, full face, and printed with the applicant's name on the back) should be pasted on the specified place of the application form.

#### **(2) Certificate of Graduation of Master's Course (\*)**

A certificate written in English verifying the authenticity of the Master's degree, or a certified letter written in English stating the expectation of graduation.

#### **(3) Official Transcripts (\*)**

Academic transcripts written in English from the Master's course.

#### **(4) Master's Thesis**

(i) For those who have already obtained a Master's degree, attach a copy of the Master's thesis, written in English, or an abstract of the corresponding research (A4 within 5 pages, free format) written in English.

(ii) For those who are expected to complete their Master's degree by the appointed time, attach a report of the research progress written in English (include the title of the Master's thesis and an abstract of the research progress, A4 within 3 pages, free format).

(iii) Reprint(s) of published paper(s) or reference(s) written in English can be attached.

#### **(5) Abstract of Oral Presentation**

Include an abstract for oral presentation, written in English (A4 within 1 page, free format). This is not needed for those who are expected to graduate from the Master's course of the Division of Electrical Engineering and Computer Science, Kanazawa University.

**(6) Agreement of Supervisor (\*)**

Agreement of the prospected supervisor (A4 within 1 page, free format). This is not needed for those who are expected to graduate from the Master's course of the Division of Electrical Engineering and Computer Science, Kanazawa University

**(7) Certificate of Enrollment (\*)**

An official letter written in English from National Chengchi University stating that the applicant has enrolled or will have enrolled in the Doctoral Program of the Department of Computer Science by April 1, 2024 and, if possible, also indicating the expected enrollment and graduation date.

**(8) Pledge**

Applicants who are enrolled in the Double-Degree Master's program between Kanazawa University and National Chengchi University and who will only complete the Master's course of Kanazawa University by March 31, 2024 are required to submit a pledge (A4 within 1 page, free format) stating that they will decline the enrollment of the Double-Degree Doctoral program in the case that they find it impossible to complete the Master's course of National Chengchi University by the specified deadline.

**(9) Certificate of Health (\*)**

Use the format supplied. Contents will not impact the selection process.

**(10) Photocopy of a passport**

Only the photocopy of the page with the applicant's name. Birth certificate or certificate of citizenship are also acceptable instead of a photocopy of a passport.

(\*) Photocopies of the original documents will not be accepted.

## 2. Application Period and Location

Application Period: October 30 – November 3, 2023  
Location: Office of Double Degree Programs, College of Informatics at National Chengchi University  
No. 64, Sec. 2, Zhinan Rd., Wenshan Dist., Taipei City 11605, Taiwan

## 3. Examination

Selection will be based on the results of an oral examination (#), the matching between the applicant and his/her prospective supervisor(s) (##), and the academic transcripts.

Oral examination: November 13 – December 1, 2023  
(The oral examination will be conducted on the day designated by Kanazawa University from the above schedule.)  
Location: College of Informatics at National Chengchi University

(#) The oral examination may be performed using a telecommunication system. The oral examination will be performed in English and/or in Japanese.

(##) Before the oral examination (or before the application period, if possible), the applicant should contact the prospective academic supervisor(s) through e-mail, Skype, etc.

## 4. Announcement of Results

Date: January 24, 2024  
Location: Office of Double Degree Programs, College of Informatics at National Chengchi University

## V. Notes

- (1) Studentship is based upon the agreement between National Chengchi University and Kanazawa University.
- (2) Applications will not be accepted if any of the documents are incomplete, incorrect, or not supported by evidence, or if they are not received by the specified deadline. Once submitted, documents cannot be modified and will not be returned.
- (3) If any information of the documents is later found to be false, admission can be canceled at any time after enrollment.
- (4) Personal information submitted here will only be used for the admission process and the Double-Degree Doctoral Program.
- (5) Applicants are expected to learn and understand the geography, climate, customs and traditions of

Japan as well as the rules of Kanazawa University. Also, although the thesis work can be carried out in English, it is recommended to get accustomed to the Japanese language for the essentials of daily life.

## VI. Information

- (1) Head of Division of Electrical Engineering and Computer Science:  
Professor KITAGAWA, Akio (e-mail: [kitagawa \(at\) is.t.kanazawa-u.ac.jp](mailto:kitagawa@is.t.kanazawa-u.ac.jp))  
Person in Charge of the DDP, Division of Electrical Engineering and Computer Science:  
Professor MAMBO, Masahiro (e-mail: [mambo \(at\) ec.t.kanazawa-u.ac.jp](mailto:mambo@ec.t.kanazawa-u.ac.jp))
- (2) Research fields and Staff of Division of Electrical Engineering and Computer Science:  
[https://www.nst.kanazawa-u.ac.jp/labp/WebE\\_EC.html](https://www.nst.kanazawa-u.ac.jp/labp/WebE_EC.html)
- (3) Web site of Graduate School of Natural Science and Technology:  
<https://www.nst.kanazawa-u.ac.jp/eng/>

## VII. Contact

For further information, please contact the office below via e-mail, or airmail:

Admission Affairs Section  
Science and Engineering Administration Department  
Kanazawa University  
Kakuma-machi, Kanazawa 920-1192, Japan

E-mail: [s-nyusi@adm.kanazawa-u.ac.jp](mailto:s-nyusi@adm.kanazawa-u.ac.jp) (please include “[DDP]” in the subject header)

Please attach this checklist on top of your application documents

**CHECKLIST**  
for Double-Degree Doctoral Program Application Documents  
KANAZAWA UNIVERSITY

Application Period: October 30 – November 3, 2023

Name in English: \_\_\_\_\_

Please mark  in the following boxes of the items you enclosed.

All documents must be written in English. Photocopies will not be accepted (except Master's Thesis).

- Application Form (\*)  with photograph pasted on the specified place (#)
- Certificate of Graduation  in English
- Official Transcripts  in English
- Master's Thesis
- Abstract of Oral Presentation ( I will graduate from the Division of Electrical Engineering and Computer Science, Kanazawa University)
- Agreement of Supervisor ( I will graduate from the Division of Electrical Engineering and Computer Science, Kanazawa University)
- Certificate of Enrollment  in English
- Certificate of Health (\*)  in English
- Pledge ( I am not enrolled in KU-NCCU Master's DDP or have completed both courses)
- Photocopy of a passport

For items marked with the (\*) symbol, use the designated forms. For forms and certificates without the (\*) symbol, prepare them by yourself.

(#) A passport style color photograph (3x4 cm, recently taken, full face, and printed with your name on the back) should be pasted on the specified place of the application form.

MISSING DOCUMENTS: Are there any missing documents?  Yes  No

If yes, please list the item(s) and your reason for not including the missing document(s).

Missing document(s) and explanation: \_\_\_\_\_

Expected date of sending the above documents to Kanazawa University: (YY/MM/DD) \_\_\_\_\_

DOUBLE-DEGREE DOCTORAL PROGRAM  
KANAZAWA UNIVERSITY

4 月期入学

APPLICATION FOR ADMISSION (April 2024)  
TO THE GRADUATE SCHOOL  
OF NATURAL SCIENCE AND TECHNOLOGY  
(Doctoral degree)  
KANAZAWA UNIVERSITY

Photograph:3x4cm,  
recently taken, full  
face, and printed  
with your name on  
the back.

2024年度4月期

金沢大学大学院自然科学研究科  
(博士後期課程) 入学願書

受験番号

(Do not fill in.)

Application Category (受験区分):

**Special Selection (Double-Degree Doctoral Program)** (特別選抜(博士二重学位制度))

Division to which you are applying (志望専攻):

**Division of Electrical Engineering and Computer Science** (電子情報科学専攻)

Intended Research Field of study at Division of Electrical Engineering and Computer Science (希望研究分野):

Name of Prospective Academic Supervisor at Division of Electrical Engineering and Computer Science (希望指導教員名):

Prospective Study Period in Double-Degree Doctoral Program at Kanazawa University (金沢大学でのDDP在籍期間) (Usually 24/04 - 29/03):

From (YY/MM) : \_\_\_\_\_ To (YY/MM) : \_\_\_\_\_

Prospective Period of Stay at Kanazawa University (金沢大学での滞在期間) (At least 18 months):

From (YY/MM) : \_\_\_\_\_ To (YY/MM) : \_\_\_\_\_

Home Institution (所属大学院):

**Doctoral Program of the Department of Computer Science, the College of Informatics, National Chengchi University**  
(国立政治大学情報学院コンピュータサイエンス専攻博士課程)

Name of Academic Supervisor at Your Home Institution (台湾國立政治大学指導教員名):

Expected Enrollment and Graduation Date at Your Home Institution (所属大学院の入学・修了予定日):

From (YY/MM) : \_\_\_\_\_ To (YY/MM) : \_\_\_\_\_

Name in English (氏名): (Indicate your full legal name as it appears in your passport.)

Male (男)

Female (女)

Name in Katakana (if possible) (カタカナ): \_\_\_\_\_

Date of Birth (生年月日): (YY/MM/DD) \_\_\_\_\_

Present Address (現住所):

\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Country of Present Citizenship (国籍): \_\_\_\_\_

Educational Background (学歴): (List all schools attended in chronological order.)

Name of institution (学校名、小学校から) (Elementary, Secondary, and Post-Secondary)	Location (所在国) (Country)	Period (期間) (yy/mm — yy/mm)	Years Attended (年数)
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(1) \_\_\_\_\_ years

(2) \_\_\_\_\_ years

(3) \_\_\_\_\_ years

(4) \_\_\_\_\_ years

(5) \_\_\_\_\_ years

(6) \_\_\_\_\_ years

(7) \_\_\_\_\_ years

Total years of education \_\_\_\_\_ years

Highest diploma/degree awarded (学位): \_\_\_\_\_

Japanese Language Study(\*) (日本語学習歴):  None

Period of Study (yy/mm/dd)	Name of Institution	Textbook Names
____ / ____ / ____ ~ ____ / ____ / ____	_____	_____
____ / ____ / ____ ~ ____ / ____ / ____	_____	_____
____ / ____ / ____ ~ ____ / ____ / ____	_____	_____
____ / ____ / ____ ~ ____ / ____ / ____	_____	_____

Japanese Proficiency (\*) (日本語能力): (Please give your own assessment of your Japanese proficiency.)

Speaking:  Excellent  Good  Fair  Poor  None

Listening:  Excellent  Good  Fair  Poor  None

Reading:  Excellent  Good  Fair  Poor  None

Writing:  Excellent  Good  Fair  Poor  None

English Proficiency (\*) (英語能力): (for non-native English speaking applicants only.)

Speaking:  Excellent  Good  Fair  Poor  None

Listening:  Excellent  Good  Fair  Poor  None

Reading:  Excellent  Good  Fair  Poor  None

Writing:  Excellent  Good  Fair  Poor  None

(\*) Contents entered into this item will not impact selection. (記入された事柄は、選抜には影響しません。)

Work Experience (職歴):  None

Name of Company (会社名)	Location (所在地) (Country)	Period of Employment (期間) (yy/mm/dd)
(1) _____	_____	/ / ~ / /
(2) _____	_____	/ / ~ / /
(3) _____	_____	/ / ~ / /

Emergency Contact Information (family address) (緊急時連絡先):

(氏名)	(続柄)	(職業)	(所在国)
Name	Relationship	Occupation	Country of Residence
_____	_____	_____	_____

Address (住所):  same as Present Address (現住所と同じ)

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

I certify that all the information provided on this form and in the accompanying documents is complete and accurate to the best of my knowledge, and, if admitted, I agree to comply with the rules and regulations of Kanazawa University.

(願書及び添付書類に間違いはありません。合格後は金沢大学の規則等を遵守します。)

Date (YY/MM/DD):

Signature:

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2024 Kanazawa University Graduate School

## Certificate of Health

Graduate School: Natural Science and Technology

Major: Division of Electrical Engineering and Computer Science

Name (first, middle, last) \_\_\_\_\_

Sex (male ▪ female)

Date of Birth (yy/mm/dd): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Height: \_\_\_\_\_ cm      Weight: \_\_\_\_\_ kg

Eye sight:      right \_\_\_\_\_      left \_\_\_\_\_

Hearing ability: right ( normal ▪ abnormal)      left ( normal ▪ abnormal)

Chest X-ray:      Date (yy/mm/dd): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Findings: \_\_\_\_\_

Comment: \_\_\_\_\_

Past history and Present illness:

\_\_\_\_\_

Total comments and suggestions by physician(s)

I (We) certify that these findings are accurate based on examinations.

Date (yy/mm/dd): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Hospital or Institution:

\_\_\_\_\_

Physician (print): \_\_\_\_\_

\_\_\_\_\_

(signature)